



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

"Jefferson County: Responsible government  
advancing quality of life"

**\*REVISED 10-26-2020**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** October 21, 2020

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of October 26, 2020

<b>Monday</b> <b>October 26, 2020</b>	Planning and Zoning Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Tuesday</b> <b>October 27, 2020</b>	Highway Committee	8:00 a.m.	Videoconference OR Highway Department 1425 S. Wisconsin Dr., Jefferson
	Nutrition Project Council	2:00 p.m.	Videoconference
	<b>*County Board Facility Tour - Canceled</b>	<b>2:30 p.m.</b>	<b>Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson</b>
	County Board	7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Wednesday</b> <b>October 28, 2020</b>	Executive Committee	9:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Community Justice Collaborating Council (CJCC)	12:00 p.m.	Videoconference
<b>Thursday</b> <b>October 29, 2020</b>	<b>*Drive-Thru Pork Chop Dinner &amp; Fundraiser (Possible Quorum of Fair Park Committee)</b>	<b>4:00 p.m.</b>	<b>Jefferson County Fair Park 503 N. Jackson Ave, Jefferson</b>
<b>Friday</b> <b>October 30, 2020</b>	No Scheduled County Meetings		
<b>Saturday</b> <b>October 31, 2020</b>	No Scheduled County Meetings		
<b>Sunday</b> <b>November 1, 2020</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow*

**SUBJECT:** Planning and Zoning Committee Decision Meeting  
**DATE:** October 26, 2020  
**TIME:** Beginning at 8:30 a.m.  
**PLACE:** Room 205 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI  
**OR** Via Zoom Videoconference

**YOU MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS:**

Register in advance for this meeting:

<https://zoom.us/meeting/register/tJclfuqgpzwuH9Vgx0rJVCwdSHpZEEObqKPJ>

After registering, you will receive a confirmation email containing information about joining the meeting.

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Approval of August 31, September 11, September 17, September 28, October 9 and October 15 Meeting Minutes**
7. **Communications**
8. **September Monthly Financial Report for Register of Deeds – Staci Hoffman**
9. **September Monthly Financial Report for Land Information Office-Matt Zangl**
10. **October Monthly Financial Report for Zoning – Matt Zangl**
11. **Discussion on Solar Energy Facilities**
12. **Discussion on Jefferson County Comprehensive Plan Update**
13. **Discussion and Possible Decision on a Determination of Completeness for Back Road Beef LLC in the Town of Koshkonong at N6915 Grogan Road on PIN 016-0514-3141-002. The Land and Water Conservation Department Determined the Application to be Complete in a Memo Dated 10/16/2020.**
14. **Discussion and Possible Action on Request by Aaron & Brooke Voight to create an even exchange of land (0.12 Acre) between their PIN 030-0813-2842-000 zoned A-3, Agricultural and Rural Residential and PIN 030-0813-2842-004 zoned A-1, Exclusive Agricultural, owned by Steven Soldner. The site is in the Town of Waterloo, on Toppe Road.**
15. **Discussion and Possible Action on Amendment R4266A-20 for John Steiner/Anita Burns Trust Property to create a 2.382-acre Agricultural and Rural Business zone off Old 26 Road in the Town of Koshkonong**

from part of PIN 016-0514-1941-000 (15.807 Acre). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

16. **Discussion and Possible Action on Conditional Use CU2046-20 for John Steiner** to allow a gun shop/shooting range in a proposed A-2 zone off **Old 26 Road** in the Town of Koshkonong on part of PIN 016-0514-1941-000 (15.807 Acres). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.
17. **Discussion and Possible Action on Conditional Use CU1995 for Koenig Structures Unlimited LLC** to allow for Multiple Dwelling Unit Structures in an R-2 zone at N3656 County Road K, PIN 014-0614-2312-008. The proposal was presented in public hearing on July 18, 2019 and postponed on July 22, 2019 by the Planning and Zoning Committee.
18. **Discussion and Possible Action on Petitions Presented in Public Hearing on October 15, 2020**  
**R4278A-20 – James Torlin:** Rezone to create an approx. 6.8-acre Agricultural and Rural Business zone to allow for the breeding and selling of goats at **N3115 Trelloff Rd** in the Town of Oakland from part of PIN 022-0613-2623-0000 (3.00 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**R4275A-20 – Gary Poeppel:** Rezone to create a 1.0-acre building site **near W6184 Star School Rd** in the Town of Koshkonong from part of PIN 016-0514-2112-001 (35 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4276-20 – Roy Leschinsky:** Rezone to create a 4-acre Agricultural/Rural Residential zone around the existing home and buildings at **W5341 County Road B** in the Town of Aztalan from part of PINs 002-0714-1441-000 (3.00 Ac) and 002-0714-1441-001 (51.35 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4277-20 – Roy Leschinsky:** Rezone to create an 8.2-acre Natural Resource zone **W5341 County Road B** in the Town of Aztalan from part of PINs 002-0714-1441-000 (3.00 Ac) and 002-0714-1441-001 (51.35 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4279A-20 – Deborah Werner:** Rezone to create an approx. 0.92-acre Residential-Unsewered zone at **N2719 Banker Rd** in the Town of Koshkonong from part of PINs 016-0614-3323-014 (3.797 Ac) and 016-0614-3323-004 (0.755 Ac). This is in Accordance with Sec. 11.07(f)2 of the Jefferson County Zoning Ordinance.

**CU2050-20 – Deborah Werner:** Conditional Use to allow for an extensive on-site storage structure on a proposed Residential-Unsewered zoned lot at **N2719 Banker Rd** in the Town of Kohskonong. The site is on PIN 016-0614-3323-004 (.755 Ac). This is in accordance with Sec. 11.07(f)2 of the Jefferson County Zoning Ordinance.

**CU2047-20 – Steven & Jackie Prisk:** Conditional Use for a home occupation/truck storage and workshop at **N2450 Wenham Road**, Town of Hebron on PIN 010-0515-0521-002 (2.17 Ac) in an A-3, Agricultural/Rural Residential zone. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2051-20 – Jacob Schepp:** Conditional Use to allow for transportation services in a Community zone at Community zone at **W7075 Main St** in the Town of Milford on PIN 020-0814-0613-008 (0.308 Ac). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

**CU2042-20 – Jacob Schepp:** Conditional use for an 864 square foot, 18 foot high extensive on-site storage structure in a Community zone at **W7075 Main St** in the Town of Milford on PIN 020-0814-0613-008 (0.308 Ac). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

**CU2052-20 Paul Marty:** Conditional Use to allow for an update to existing CU1516-08 for sale of farm implements and related equipment to allow for the addition of a 60' x 160' storage structure in an existing Agricultural and Rural Business zone at **W8643 Blue Joint Rd** on PIN 030-0813-1613-000 (40.24 Ac) in the Town of Waterloo. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**19. Possible Future Agenda Items**

**20. Upcoming Meeting Dates**

**November 11, 9:00 a.m.** – Decision Meeting for CU2053-20, WE Energies at Jefferson County Fair Park Activity Center

**November 13, 8:00 a.m.** – Site Inspections Beginning at a Site to be Determined

**November 19, 7:00 p.m.** – Public Hearing in Courthouse Room 205

**November 30, 8:30 a.m.** – Decision Meeting in Courthouse Room 205

**December 11, 8:00 a.m.** – Site Inspections Beginning at a Site to be Determined

**December 17, 7:00 p.m.** – Public Hearing in Courthouse Room 205

**December 28, 8:30 a.m.** – Decision Meeting in Courthouse Room 203

**21. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountyiwi.gov](http://www.jeffersoncountyiwi.gov).**

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*



# Jefferson County Highway Committee Meeting

Tuesday, October 27, 2020

8:00 A.M.

Committee Room  
1425 Wisconsin Drive  
Jefferson, Wisconsin 53549

Join Zoom Meeting  
<https://zoom.us/j/92360869492?pwd=TC9QRlIUZUdoMThmTEkvUzB4dkJLUT09>

Meeting ID: 923 6086 9492  
Passcode: 664543  
One tap mobile  
+1 312 626 6799 US (Chicago)  
Find your local number: <https://zoom.us/j/92360869492?pwd=TC9QRlIUZUdoMThmTEkvUzB4dkJLUT09>

**Committee Members:** George Jaeckel - Chair, Mike Kelly – Vice Chair,  
Laura Payne- Secretary, Dick Schultz, Lloyd Zastrow  
**Highway Commissioner:** William T. Kern

## AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from September 29, 2020 Highway Committee meeting
7. Communications
8. Old Business
  - a. None
9. New Business
  - a. Discuss ATV/UTV access on County Highways
  - b. Discuss 2020 monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set next meeting date (December 1, 2020 - 8:00 a.m.)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

# Nutrition Project Council Agenda Jefferson County

Jefferson County Human Services is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/91293294306?pwd=aWV2aDRkcWRURzJjcGZDdGZ2ZXpiUT09>

**Meeting ID:** 912 9329 4306

**Passcode:** 054690

**Dial by your location:** +1 301 715 8592 US

Date: October 27th, 2020

Time: 2:00 p.m.

**Committee Members:** Carol O'Neil-Chair, Vice Chair—Barbara Schmitt, Carol Battenberg- Secretary, Carol Ellingson, Nancy Boos, and Patricia Rabay.

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Minutes
6. Communication
7. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Shelf Stable Meals
9. Discussion and Possible Action on Meeting the Diverse Needs of Participants in the Elderly Nutrition Program
10. Review of Nutrition Education Provided October 1, 2019 to September 30, 2020
11. Discussion on Possible Future Agenda Items
12. Adjourn

Future Meeting dates:      January 26, 2021  
   April 27, 2021  
   July 21, 2021  
   October 26, 2021

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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## AGENDA

**\*Tour of Facilities Canceled 2:30 p.m.**

### JEFFERSON COUNTY BOARD MEETING

**TUESDAY October 27, 2020 7:00 p.m.**

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_iHpFgywgQ6-vvx9CjNTmbA](https://zoom.us/webinar/register/WN_iHpFgywgQ6-vvx9CjNTmbA)

After registering, you will receive a confirmation email containing information about joining the webinar.

**OR**

**Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549**

**[LIVESTREAM ON YOUTUBE](#)**

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF OCTOBER 13, 2020 MEETING MINUTES**
7. **PUBLIC COMMENT**
8. **PUBLIC HEARING ON THE 2021 RECOMMENDED BUDGET** (Public Comment on Budget Items)
9. **SPECIAL ORDER OF BUSINESS**
  - a. Presentation on Planning Report – Jefferson County Courthouse & Sheriff's Building (Potter Lawson and Maas Brothers)
  - b. Financing Presentation Ehlers
10. **LAND AND WATER CONSERVATION COMMITTEE**
  - a. Resolution - Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant
11. **PROCLAMATION**
  - a. Proclaiming November 15-22, 2020 as National Hunger and Homeless Awareness Week
12. **APPOINTMENTS BY COUNTY ADMINISTRATOR**
  - a. Sira Nsibirwa, Fort Atkinson, WI, to the Human Services Board to fill an unexpired term ending November 1, 2022
  - b. Russell Kutz, Jefferson, WI, to the Human Services Board for a three-year term ending November 1, 2023
  - c. Augie Tietz, Watertown, WI, to the Human Services Board for a three-year term ending November 1, 2023
13. **PUBLIC COMMENT** (General)
14. **ANNOUNCEMENTS**
15. **ADJOURN**

#### **NEXT COUNTY BOARD MEETINGS**

**November 10, 2020  
7:00 P.M. – RM 205**

# **AGENDA**

## **Executive Committee**

### **Videoconference**

or

**Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549**

Wednesday, October 28, 2020 9:00 a.m.

### **Committee Members**

Amy Rinard, Chair; Jim Braughler, Vice Chair; Conor Nelan, Secretary; Steve Nass; Michael Wineke

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of August 20, 2020 joint committee meeting minutes
7. Approval of August 26, 2020 committee meeting minutes
8. Communications
9. Update on Wisconsin Counties Association meeting
10. Discussion, Update and Possible Action related to on-going remote meetings technology and meetings process.
11. Financial reports (YTD)
  - Clerk of Courts
  - Corporation Counsel
  - County Administrator
  - County Board
  - County Clerk
12. County Administrator's monthly report
13. Discussion and possible action on tentative future meeting schedule and agenda items.
14. Adjourn

Register in advance for this meeting:

[https://zoom.us/meeting/register/tJIuc-CpqzwjEt1IoktRc7ClkpV0S\\_KJkHvY](https://zoom.us/meeting/register/tJIuc-CpqzwjEt1IoktRc7ClkpV0S_KJkHvY)

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

## ***Committee Members***

***Robert F. Dehring, Jr.***  
*Circuit Court Judge*

***Dwayne Morris***  
*County Board Supervisor*

***Monica Hall***  
*District Attorney*

***Paul Milbrath***  
*Sheriff*

***Cindy Hamre Incha***  
*Clerk of Circuit Court*

***Emily McFarland***  
*Mayor – City of Watertown*

***Amber Rumpf***  
*Public Defender's Office*

***Sarah Rogge***  
*Department of Corrections*

***Ben Wehmeier***  
*County Administrator*

***Kathi Cauley***  
*Human Services Director*

***J. Blair Ward***  
*Corporation Counsel*

***Lynn Forseth***  
*Literacy Council Executive Director*

***Alan Richter***  
*Chiefs & Sheriff Assn. Representative*

***Barbara LeDuc***  
*President/CEO-Opportunities, Inc.*

***Michael Wallace***  
*President/CEO-Fort Healthcare*

***Gail Scott***  
*Health Department Director*

***Kendall Wick***  
*Child Support Agency Representative*

## **AGENDA**

### **JEFFERSON COUNTY COMMUNITY JUSTICE COLLABORATING COUNCIL (CJCC)**

Jefferson County Courthouse  
**Via ZOOM Meeting ID# 942 7742 1117**  
311 S. Center Avenue  
Jefferson, WI 53549

**Wednesday, October 28, 2020 at 12:00 noon**

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from January 22, 2020 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Report from CJCC/Treatment Coordinator (Holler).
7. Address representative from the District Attorney's office.
8. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes. (Kristy Gusse)
  - Data Update
  - Current Operation Status
  - Tentative Recovery Plan
9. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath. (Kristy Gusse)
10. Report on Recidivism (CCAP). (Gusse)
11. Update on Recidivism Council. (Forseth)
12. Presentation on My Strength. (Cauli)
13. Evidence Based Decision Making – System mapping (Holler).
14. Update on monthly jail data. (JESO)
15. Update on Opioid Litigation.
16. Discussion on long term goals.
17. Discussion and possible action on policy revisions.
18. Future meeting dates:

November 25, 2020	12:00 noon
December 23, 2020	12:00 noon
19. Future agenda items.
20. Adjourn.

Join Zoom Meeting: <https://wicourts.zoom.us/j/94277421117>

Join by SIP  
[94277421117@zoomcrc.com](mailto:94277421117@zoomcrc.com)

Meeting ID: 942 7742 1117

One tap mobile: +13126266799,,94277421117# US (Chicago)

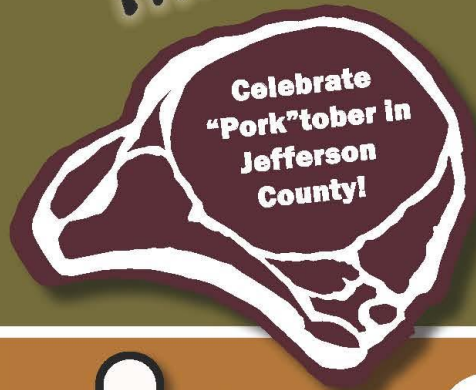
Join by H.323  
162.255.37.11 (US West)  
162.255.36.11 (US East)

Dial by your location: +1 312 626 6799 US (Chicago)

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**DRIVE  
THRU**



# Pork Chop DINNER & FUNDRAISER

**October 29 | 4-7PM**  
**Jefferson County Fair Park**



**\$13 - Pork Chop Dinner**  
**Pre-Sale Tickets (Available Starting Oct. 9)**

Dinner Includes: 2 Grilled Chops, baked potato with fixings, coleslaw, applesauce, bread & milk



**Pre-Sale Tickets Available at the**  
**Fair Park Office**  
**PremierBank Locations**  
**Jones Market**

.....  
**Tickets at the Gate - \$15**

All funds raised will be used to finish our Jones Dairy Farm Swine Barn that was built in 2019 and restore our old swine barn that is need of repair. A new PA system and swine pens will be added to the building to enhance our exhibitor and renters' experience!

.....  
For more information and sponsorship opportunities visit: [www.JCFairPark.com](http://www.JCFairPark.com)

A Quorum of any Jefferson County Fair Park Committee, County Board Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. No business will be conducted.